



75 Upper New Hampton Rd • Meredith, NH 03253-9516 • (603) 279-7950 • mail@wanakee.org

Leaders Wanted for Wanakee's Board of Directors + Committees

Wanakee's Board of Directors seeks people who love children, camping, and the outdoors for volunteer service positions on our Board and standing committees. Board and Committee members are elected, with Board Members serving for three year terms.

Below, please see the position description for our Board of Directors as well as a brief overview of our three committees. The application process entails an application, an interview, and reference checks. We work to ensure that Wanakee's campers and stakeholders are represented by our leadership, and to build teams with diverse and complimentary skill sets. Please email your application to the address above.

It is expected that all board/committee members will be a supporter, a believer, and an advocate for Wanakee within the community at large, as well as within their church communities. If you are passionate about people, our community, and growing faith, this could be the opportunity for you.

We look forward to talking with you about what might be possible now or in the future.

Board of Directors - Volunteer Job Description

Purpose: The members of the Board of Directors are responsible for ensuring Wanakee's mission is realized. Board members shall supervise and control the business, property, and affairs of Wanakee, except as otherwise provided by the annual conference, law, or the Wanakee bylaws. The Board will establish a vision for Wanakee's future, make decisions in support of that vision, and advocate/work on behalf of Wanakee in their churches, communities, and professions.

The Board of Directors:

1. Meets on a regular (at least monthly) basis with agendas posted in advance and recorded minutes
2. Determines institutional and missional priorities, and provides leadership to committees and support for staff responsible for enacting those priorities, including acting as role models of high engagement
3. Through voting, makes "big-picture" strategic decisions, including approval of significant expenditures, large building projects, program and budget proposals etc.
4. Recruits volunteers for the summer season (directors/counselors/nurses), work days, committee/ board membership, and ad hoc projects
5. Spends at least 2 days volunteering each year via work days, the WW5k, during camp etc.
6. Supports the Wanakee mission through regular and joyful financial contributions (we strive for 100% Board Participation in each campaign).

Other Notes:

1. Board of Directors meetings are usually held in person (preferred, option to call in) on the 2nd Monday of each month. Meetings typically last 2.5 hours, and begin with dinner and fellowship at 6 PM. The meeting agenda starts at 6:30 PM.
2. In addition to monthly meetings, all Board members are expected to contribute through gifts of time and skill in (at least) one other significant area. Examples include serving and providing leadership for a Wanakee committee or the NEAC CRM committee, gifts of professional skill (i.e. graphic design or architectural services), and/or visiting churches during the school year.
3. Typically, at least one weekend board retreat is scheduled each year



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4. Wanakee's bylaws set forth the following attendance requirements: **two consecutive absences from regular meetings of the Board shall constitute an automatic resignation without any further action of the Board of Directors, unless the Chairperson of the Board has excused the absences**
5. The average minimum monthly time commitment is 8-10 hours
 - One 3-4 hour meeting, including dinner/travel
 - One 3-4 hour additional commitment (committee membership etc.)
 - 1-2 hours/month for correspondence

In addition to the Board of Directors, opportunities for leadership and support of Wanakee's mission exist through various standing and ad hoc committees, including:

Program Committee, who oversee development of the summer program carried out by the Executive Director and staff in conformance with Wanakee's goals and objectives. This includes summer volunteer recruitment and engagement. (online meetings ~2 times monthly, Oct-Dec, every 4-6 weeks Jan-June)

Finance Committee, who oversee policies concerning financial matters and controls, establish an annual budget to be approved by the board, and review the overall financial performance of Wanakee. (online meetings 3-5x per year)

Communications Committee, who oversee Wanakee's marketing and communications, including design, website, social media, press releases, collateral, apparel, and more (meet in person monthly Sept-June)

Volunteer Application

Are you inspired to serve? Apply today! Please email replies to mail@wanakee.org

Name: _____
Address: _____
City & Zip Code: _____
Phone Number: _____
Email Address: _____

Please answer the following questions.

1. We want to know you better. Please describe yourself and list the skills, talents, and gifts you would offer as a member of Wanakee's year-round leadership. (Feel free to submit a resume, though not required)
2. Please tell us what you hope to gain from your involvement on Wanakee's Board/Committees.
3. Wanakee's Board and Committees meet throughout the school year. What other commitments do you have that might prevent you from attending regularly?
4. Please provide two character references that can speak to your abilities and strengths.